



TO: Governing Board

FROM: Jill Mross, Management Assistant

SUBJECT: Reporting of Fiscal Year 15 Revenues and Budget Expenditures. Reporting of Fiscal Year 14 Budget Expenditures.

Recommended Action: Review the revenues and expenditures for Fiscal Year 15 (2014-2015) to date, July 1 through September 11, 2014. Review the expenditures for Fiscal Year 14 (2013-2014) July 1, 2013 through June 30, 2014.

Discussion:

The Fiscal Year 15 (2014-2015) revenues to date have been \$984,309. This includes a \$913,330 payment from the City of Gilroy for temporary and permanent impact fees. Santa Clara County Planning has submitted \$13,934 for temporary and permanent impact fees, and the remaining fees were mitigation impact fees from Valley Christian School and Intuit. The Habitat Agency has also been in direct contact with Apple and will receive electronic payment for mitigation impact fees in the amount of roughly \$130,000 no later than Friday, September 19th.

In the coming months, the Habitat Agency expects to receive over \$400,000 in Burrowing Owl fees from the City of Morgan Hill, over \$1,000,000 from the City of Gilroy from ongoing development projects, and project related mitigation fees from the Santa Clara Valley Water District. Furthermore, Santa Clara County, and the cities of Morgan Hill and San Jose are currently processing several project applications for new development which will result in additional project related mitigation fees being submitted to the Habitat Agency over the course of FY 15.

Expenses through September 11th, have been \$235,911. The majority of these expenses have been for ICF/Jones & Stokes (\$67,663), City of San Jose legal fees - March through June (\$34,520), Atkinson-Farasyn, LLP (\$20,000), Land Use Planning Services (\$23,030), and Executive Officer salary (\$47,316).

Santa Clara County Department of Finance generated *Habitat Activity for FY 15* report summarizes below revenues received to date, minus expenses, for an ending fund balance through September 11, 2014. This report also details the Beginning Fund Balance carried over from FY 14 of \$226,276.

984,309	Revenues received to date
<u>(204,208)</u>	Expenses processed by SCC through 9/11/2014
780,101	Net Income as of 9/11/2014
226,276	Beginning Fund Balance 7/01/2014
<u>780,101</u>	Fund Balance as of 9/11/2014
<u>1,006,377</u>	Ending Fund Balance

**Note: YTD expenses on SCC's report are \$31,703 less than the Habitat Agency Expense Register due to invoices that the Habitat Agency submitted for payment but had not yet been processed by SCC.*

The Fiscal Year 15 (2014-2015) Santa Clara Valley Habitat Agency Budget was reviewed by the Implementation Board at the May 15, 2014 meeting, and the Governing Board subsequently adopted the Budget at the June 19, 2014 Governing Board meeting. The attached Expense Register details the approved FY 15 Budget. The first page presents an **Overview per Cost Center** and accurately details the budget amounts as approved, the total expenditures per cost center to date, and the budgeted amount remaining. The remaining pages present the **Detail per Cost Center** which reflects date, payee, and amount spent within each cost center. At the beginning of each month all previous month's expenses are promptly reconciled with Santa Clara County Controller-Treasurer staff for accuracy. Just a note – the individuals at the County who I work with on a regular basis, Henry Lo and John Cruz, as well as their manager, Alan Minato, Division Manager – Accounting and Claims, have been very supportive in their assistance, accurate regarding detail, and continue to be helpful as we work forward on this process of developing a sound fiscal process for the Agency.

Also attached, for your review, is the Expense Register for Fiscal Year 14 (2013-2014). The budget amounts were extracted from the approved FY 14 Budget which was presented in a written report format. I took this useful budget information and turned it into an annual Expense Register which accurately reflects cost center expenditures in both overview and detail formats. The expense register was updated as expenses were made, with emphasis at the beginning of each month so that the previous months expenses could be accurately reconciled with Santa Clara County Controller-Treasurer staff. The expense register has become a useful tool for tracking expenditures and ensuring that expenses stay within budget. I have been able to oversee costs and provide detailed information to Habitat's Interim EO and current EO based on this spreadsheet which, to this date, has included strict budgetary compliance. Again, please note this expense register is developed from and accurately reflects the amounts set forth in the FY 2013-14 Approved Annual Budget and there are no changes.

There is one very important area that Habitat Agency needs to continue improving upon this fiscal year as we go forward, which is ensuring that deposits received (mitigation fee payments from co-permittees / partners and outside projects, PSE fees received, etc.) are defined and recorded accurately. The Habitat Agency is well on its way to ensuring that happens with the valued assistance of individuals within the Co-Permittee Team and the recent contracting of a financial services group,

JJA CPA, Inc. The Implementation Board approved the contract with JJA CPA, Inc. at the July 17, 2014 Implementation Board Meeting.

HABITAT

Activity For Fiscal Year 2015

Prepared by: John Cruz

As of September 11, 2014

GLA	Account Description (County)	Total Approved Budget	YTD Actual as of 11-Sep-14	Budget Remaining
4301100	Interest-Deposits	0	(0)	(0)
4980010	Trust Fund	0	984,309	984,309
	Total Revenue	0	984,309	984,309
5108300	Sal & Ben Special Districts	0	34,507	(34,507)
5108400	Perm Empl - Special Districts	0	11,923	(11,923)
5235640	Environmental Restoration Contract Services	0	0	0
5283000	Administrative Costs	0	157,778	(157,778)
5350400	Service and Supplies - Other	0	0	0
5705000	Reserves Future Operations	0	0	0
	Total Expenses	0	204,208	-204,208

OTHER CURRENT INFORMATION

CASH BALANCE as of September 11, 2014	1,006,377
YTD Revenues as of September 11, 2014	984,309
YTD Total Expenses as of September 11, 2014	(204,208)
Net Income as of September 11, 2014	780,101

Beginning Fund Balance \$226,276

Fund Balance	226,276
Add: Fund Balance as of September 11, 2014	780,101
Add: Accts Receive & Accts Payable	0
Ending Fund Balance	1,006,377

SANTA CLARA VALLEY HABITAT AGENCY EXPENSES - OVERVIEW
FY 2015 (July 1, 2014 through June 30, 2015)

9/11/2014

1.0	ADMINISTRATION/SUPPORT/GRANT SERVICES						BUDGET	SPENT	REMAINING	COMMITTED FUNDS
	1.1	Executive Officer Compensation					230,000.00	47,316.26	182,683.74	-
	1.2	Legal Services					190,000.00	56,110.00	133,890.00	-
	1.3	Financial Services					110,000.00	10,126.10	99,873.90	-
	1.4	Clerk of the Board Services					56,855.00	7,994.32	48,860.68	-
	1.5	Office staffing-Morgan Hill Contract					63,600.00	7,932.85	55,667.15	-
	1.6	Compliance Tracking & Annual Report					50,000.00	9,425.00	40,575.00	-
	1.7	Grant Coordination, Preparation & Admin					60,000.00	-	60,000.00	-
	1.8	Other Administrative Expenses					117,000.00	42,641.27	74,358.73	-
2.0	TECHNICAL AND PERMITTING SUPPORT									
	2.1	Technical Assistance re: Plan Interpretation & Implementation					66,000.00	21,830.00	44,170.00	
	2.2	Information Management					77,000.00	6,212.45	70,787.55	-
	2.3	Waters Permitting					185,000.00	4,725.00	180,275.00	-
	2.4	Participating Special Entities					45,000.00	2,717.50	42,282.50	-
3.0	CONSERVATION STRATEGY IMPLEMENTATION									
	3.1	Wetlands Restoration & Creation					220,000.00	595.00	219,405.00	-
	3.2	Assessment & Conservation Easements for Existing Open Space					30,000.00	1,955.00	28,045.00	-
	3.3	Assessment of New Lands for Acquisition					50,000.00	1,020.00	48,980.00	-
	3.4	Rangeland Management, Serpentine, Burrowing Owl &								
		Connectivity Conservation					140,000.00	-	140,000.00	-
	3.5	Monitoring, Adaptive Management and Reserve Unit								
		Management Planning					50,000.00	15,310.00	34,690.00	-
4.0	PLAN PREPARATION AND ENDOWMENT									
	4.1	Plan Preparation Reimbursement					152,242.00	-	152,242.00	-
	4.2	Endowment Reserve Fund					1,272,150.00	-	1,272,150.00	-
5.0	CAPITAL EXPENSES									
	5.1	Grant(s)					2,000,000.00	-	2,000,000.00	-
	5.2	HA funds - land/easement or wetland restoration/creation								
		project. 'Placeholder' figure pending more details.					2,000,000.00	-	2,000,000.00	-
	5.3	Capital Expense Reserve for Specific Conservation Activities					7,220,153.00	-	7,220,153.00	-
TOTAL							14,385,000.00	235,910.75	14,149,089.25	-

SANTA CLARA VALLEY HABITAT AGENCY EXPENSES - DETAIL
FY 2015 (July 1, 2014 through June 30, 2015)

9/11/2014

1.0	ADMINISTRATION/SUPPORT/GRANT SERVICES			BUDGET	SPENT	REMAINING	COMMITTED FUNDS
	1.1 EXECUTIVE OFFICER COMPENSATION			230,000.00	-	230,000.00	-
	7/28/2014	Allevery HR & PR - 7/6 thru 7/19/14			20,531.85	209,468.15	-
	8/4/2014	Edmund Sullivan - cell phone reimbursement July			64.84	209,403.31	-
	8/8/2014	Allevery HR & PR - 7/21 thru 8/3/14			8,853.64	200,549.67	-
	8/25/2014	Allevery HR & PR - 8/4 thru 8/17/14			8,853.64	191,696.03	-
	8/29/2014	Edmund Sullivan - meeting reimburseables			96.50	191,599.53	-
	9/8/2014	Allevery HR & P/R - 8/18/14 thru 8/31/14			8,853.64	182,745.89	-
	9/8/2014	Edmund Sullivan - cell phone reimbursement Aug			62.15	182,683.74	-
	1.2 LEGAL SERVICES			190,000.00	-	190,000.00	-
	7/17/2014	Office of the County Counsel - Legal June*			1,591.00	188,409.00	-
	8/5/2014	Atkinson Farasyn, LLP - Legal July			10,000.00	178,409.00	-
	8/18/2014	City of San Jose - Legal Services - March*			8,670.75	169,738.25	-
	8/18/2014	City of San Jose - Legal Services - April*			4,875.75	164,862.50	-
	9/3/2014	Atkinson Farasyn, LLP - Legal August			10,000.00	154,862.50	-
	9/8/2014	City of San Jose - Legal Services - May*			14,075.50	140,787.00	-
	9/8/2014	City of San Jose - Legal Services - June*			6,897.00	133,890.00	-
	1.3 FINANCIAL SERVICES						
	a. Financial Management Framework			20,000.00	-	20,000.00	-
	7/30/2014	Urban Economics - Funding Plan Implementation			1,800.00	18,200.00	-
	9/8/2014	Urban Economics - Funding Plan Implementation			800.00	17,400.00	-
	b. Fiscal Agent (Controller/Treasurer) Functions			30,000.00	-	30,000.00	-
	7/30/2014	County of Santa Clara - Fiscal Agent Functions			7,526.10	22,473.90	-
	c. Accounting/Bookkeeping			40,000.00	-	40,000.00	-
	d. Other			20,000.00	-	20,000.00	-
	1.4 CLERK OF THE BOARD SERVICES			56,855.00	-	56,855.00	-
	7/25/2014	City of Morgan Hill - Governing Board Mtg - June			1,482.36	55,372.64	-
	7/25/2014	City of Morgan Hill - Admin Services - August			2,514.80	52,857.84	-
	8/21/2014	City of Morgan Hill - Implementation Bd Mtg - July			1,482.36	51,375.48	-
	9/8/2014	City of Morgan Hill - Admin Services - Sept			2,514.80	48,860.68	-
	1.5 OFFICE STAFFING-MORGAN HILL CONTRACT			63,600.00		63,600.00	-
	7/25/2014	City of MH - Office Staffing 5/25 thru 6/21/14			3,522.41	60,077.59	-
	8/20/2014	City of MH - Office Staffing 6/22 thru 7/19/14			4,410.44	55,667.15	-

		1.6 COMPLIANCE TRACKING & ANNUAL REPORT					50,000.00	-	50,000.00	-
		8/20/2014	ICF - Compliance Tracking & Reporting					9,425.00	40,575.00	-
		1.7 GRANT COORDINATION, PREPARATION & ADMIN					60,000.00	-	60,000.00	-
		1.8 OTHER ADMINISTRATIVE EXPENSES								
		a. Office Space Rent					24,500.00	-	24,500.00	-
		7/25/2014	City of Morgan Hill - August					2,037.27	22,462.73	-
		9/8/2014	City of Morgan Hill - Sept					2,037.27	20,425.46	-
		b. Office furniture, equipment, operation & supplies					9,500.00	-	9,500.00	-
		7/14/2014	Office Depot - office supplies					4.46	9,495.54	-
		7/18/2014	Office Depot - office supplies					78.26	9,417.28	-
		8/5/2014	The Print Shop - business card printing					208.80	9,208.48	-
		8/8/2014	Office Depot - office supplies					301.26	8,907.22	-
		8/21/2014	City of Morgan Hill - electronics					1,049.53	7,857.69	-
		8/21/2014	City of Morgan Hill - postage					28.93	7,828.76	-
		9/8/2014	Office Depot - office supplies					347.98	7,480.78	-
		9/8/2014	Office Depot - office supplies					7.93	7,472.85	-
		c. Insurance					5,000.00	-	5,000.00	-
		7/14/2014	Alliant Insurance Services - SPIP 1314					530.94	4,469.06	-
		8/15/2014	Alliant Insurance Services - SPIP 1415					640.20	3,828.86	-
		d. Application Documents & User Manual Updates					5,000.00	-	5,000.00	-
		e. Non-employment Reimbursement Requests					6,000.00	-	6,000.00	-
		8/20/2014	ICF - Direct Expenses					813.20	5,186.80	-
		f. Training					20,000.00	-	20,000.00	-
		8/8/2014	Café 152 Catering - HPT Imp of Plan/Fees					290.04	19,709.96	-
		8/20/2014	Elkhorn Slough Foundation - Red Legged Frog					250.00	19,459.96	-
		8/20/2014	ICF - Training					665.00	18,794.96	-
		g. Public Outreach / Education					15,000.00	-	15,000.00	-
		8/8/2014	Café 152 - Cattlemen's Group Catering					146.71	14,853.29	-
		8/20/2014	ICF - Public Outreach					2,840.00	12,013.29	-
		9/8/2014	SCC Farm Bureau - Farm to Table Evening					125.00	11,888.29	-
		9/8/2014	Color Solutions LLC - Habitat Cards					543.18	11,345.11	-
		h. Memberships					10,000.00	-	10,000.00	-
		7/31/2014	Cal Habitat Conservation Planning Coalition					5,000.00	5,000.00	-

		i. Other Expenses				22,000.00	-	22,000.00	-
		7/9/2014	Jesse Perrin Design - Habitat Office				1,664.94	20,335.06	-
		7/14/2014	LUPS - June 2014*				12,500.00	7,835.06	-
		7/14/2014	LUPS - Reimbursable exp - June 2014*				403.23	7,431.83	-
		8/8/2014	LUPS - HCP/NCCP Transition Services*				10,127.14	(2,695.31)	-
2.0	TECHINICAL AND PERMITTING SUPPORT								
	2.1	Covered Activities & Plan Review Assistance				66,000.00	-	66,000.00	-
		8/20/2014	ICF - Covered Activities & Plan Review Assistance				21,830.00	44,170.00	-
	2.2	Information Management				77,000.00	-	77,000.00	-
		8/8/2014	Land Use Planning Svcs - Geobrowser Fee				444.95	76,555.05	-
		8/20/2014	ICF - Database				5,767.50	70,787.55	-
	2.3	Waters Permitting				185,000.00	-	185,000.00	-
		8/20/2014	ICF - RGP Permitting Streamlining				4,725.00	180,275.00	-
	2.4	Participating Special Entities				45,000.00	-	45,000.00	-
		8/20/2014	ICF - PSE General				2,717.50	42,282.50	-
3.0	CONSERVATION STRATEGY IMPLEMENTATION								
	3.1	Waters: Wetland Restoration & Creation				220,000.00	-	220,000.00	-
		8/20/2014	ICF - Waters Restoration Planning				595.00	219,405.00	-
	3.2	Lands: Existing Open Space & Site Evaluation				30,000.00	-	30,000.00	-
		8/20/2014	ICF - Reserve System Enrollment				1,955.00	28,045.00	-
	3.3	Assessment of New Lands for Acquisition				50,000.00	-	50,000.00	-
		8/20/2014	ICF - Assessment of New Lands for Acquisition				1,020.00	48,980.00	-
	3.4	Lands: Rangeland Mgmt, Serpentine, WBO & Connectivity				140,000.00	-	140,000.00	-
	3.5	Lands: Monitoring & Adaptive Management & Reserve Unit							
		Management Planning				50,000.00	-	50,000.00	-
		8/20/2014	ICF - BOUW Work Group & Survey Protocol				2,270.00	47,730.00	-
		8/20/2014	ICF - Conduct Burrowing Owl Surveys				12,780.00	34,950.00	-
		8/20/2014	ICF - Conduct Other Species Surveys				260.00	34,690.00	-
4.0	ENDOWMENT & PLAN PREPARATION COST REIMBURSEMENT								
	4.1	Plan Preparation Reimbursement (1.24% of fees)				152,242.00	-	152,242.00	-
	4.2	Endowment Reserve Fund (10.35% of fees)				1,272,150.00	-	1,272,150.00	-

5.0	CAPITAL EXPENSES									
	5.1	Grants					2,000,000.00	-	2,000,000.00	-
	5.2	HA Funds - land/easement or wetland restoration/creation								
		project. 'Placeholder' figure pending more details.					2,000,000.00	-	2,000,000.00	-
	5.3	Capital Expense Reserve for Specific Conservation Activities					7,220,153.00	-	7,220,153.00	-
TOTAL							14,385,000.00	235,910.75	14,149,089.25	-

SCVHA EXPENSES - OVERVIEW**6/30/2014** July 24, 2014 /jm

FY 2014 (July 1, 2013 through June 30, 2014)

1.0	ADMINISTRATION/SUPPORT/GRANT SERVICES					BUDGET	SPENT	REMAINING	COMMITTED
	1.1	Executive Officer				159,000.00	142,981.82	16,018.18	-
	1.2	Legal Services				120,000.00	88,870.00	31,130.00	-
	1.3	Financial Services				147,000.00	18,402.65	128,597.35	-
	1.4	Clerk of the Board Services				80,706.00	58,630.72	22,075.28	-
	1.5	Office staffing-Morgan Hill Contract				52,000.00	8,566.15	43,433.85	-
	1.6	Technical resource support				55,000.00	69,564.08	(14,564.08)	-
	1.7	Grant coordination, preparation & admin				60,000.00		60,000.00	-
	1.8	Other Administrative & Outreach Expenses				210,000.00	114,575.41	95,424.59	-
2.0	TECHNICAL & PERMITTING SUPPORT								
	2.1	Covered Activities & Plan Review Assistance				40,500.00	22,426.22	18,073.78	-
	2.2	Information Management				125,000.00	53,551.44	71,448.56	-
	2.3	Waters Permitting				125,000.00	24,792.60	100,207.40	-
3.0	CONSERVATION STRATEGY IMPLEMENTATION---								
	RESERVE CREATION, RESTORATION, MANAGEMENT & MAINTENANCE								
	3.1	Waters: Wetland Restoration & Creation				135,000.00	4,295.00	130,705.00	-
	3.2	Lands: Integrating Existing Open Space & Site Evaluation				80,000.00	5,812.50	74,187.50	-
	3.3	Lands: Rangeland Mgmt, Serpentine, WBO & Connectivity				112,500.00	1,392.50	111,107.50	-
	3.4	Lands: Monitoring & Adaptive Management & Reserve Unit							
		Management Planning				37,500.00	40,985.00	(3,485.00)	-
4.0	ENDOWMENT & PLAN PREPARATION COST REIMBURSEMENT								
	4.1	Reimbursement of Partners for Plan Preparation Costs				10,900.00		10,900.00	-
	4.2	Transfer of Endowment Fees to SC County				93,200.00		93,200.00	-
	UNAPPROPRIATED FY14 REVENUE					383,871.00		383,871.00	-
TOTAL						2,027,177.00	654,846.09	1,372,330.91	-

SCVHA EXPENSES - DETAIL
6/30/2014 July 24, 2014 /jm

FY 2014 (July 1, 2013 through June 30, 2014)

1.0	ADMINISTRATION/SUPPORT/GRANT SERVICES					BUDGET	SPENT	REMAINING	FUNDS
	1.1 EXECUTIVE OFFICER					159,000.00		159,000.00	-
		8/31/2013	Ken Schreiber - July 2013				12,500.00	146,500.00	-
		8/31/2013	Ken Schreiber - reimburseable exp - July 2013				322.76	146,177.24	-
		9/30/2013	Ken Schreiber - Aug 2013				12,500.00	133,677.24	-
		9/30/2013	Ken Schreiber - reimburseable exp - Aug 2013				323.13	133,354.11	-
		10/31/2013	Ken Schreiber - Sep 2013				12,500.00	120,854.11	-
		10/31/2013	Ken Schreiber - reimburseable exp - Sep 2013				617.38	120,236.73	-
		11/30/2013	Ken Schreiber - Oct 2013				12,500.00	107,736.73	-
		11/30/2013	Ken Schreiber - reimburseable exp - Oct 2013				398.08	107,338.65	-
		12/31/2013	Ken Schreiber - Nov 2013				12,500.00	94,838.65	-
		12/31/2013	Ken Schreiber - reimburseable exp - Nov 2013				1,026.48	93,812.17	-
		1/31/2014	Ken Schreiber - Dec 2013				12,500.00	81,312.17	-
		1/31/2014	Ken Schreiber - reimburseable exp - Dec 2014				290.13	81,022.04	-
		2/17/2014	Ken Schreiber - January 2014				12,500.00	68,522.04	-
		2/17/2014	Ken Schreiber - reimburseable exp - Jan 2014				292.07	68,229.97	-
		3/9/2014	Ken Schreiber - February 2014				12,500.00	55,729.97	-
		3/9/2014	Ken Schreiber - reimburseable exp - Feb 2014				684.49	55,045.48	-
		4/4/2014	Ken Schreiber-March 2014 (no project specific PSE time)				12,500.00	42,545.48	-
		4/4/2014	Ken Schreiber - reimburseable exp - Mar 2014				404.33	42,141.15	-
		5/13/2014	Ken Schreiber - April 2014				12,500.00	29,641.15	-
		5/13/2014	Ken Schreiber - reimburseable exp - Apr 2014				140.36	29,500.79	-
		5/14/2014	Ken Schreiber - reimburseable exp - photos				851.18	28,649.61	-
		6/30/2014	Ken Schreiber - May 2014				12,500.00	16,149.61	-
		6/30/2014	Ken Schreiber - reimburseable exp - May 2014				131.43	16,018.18	-
	1.2 LEGAL SERVICES					120,000.00		120,000.00	-
		12/5/2103	Office of the County Counsel - July 13 Gen Advice				1,247.00	118,753.00	-
		12/5/2013	Office of the County Counsel - Aug 13 Gen Advice				473.00	118,280.00	-
		12/5/2013	Office of the County Counsel - Sep 13 Gen Advice				107.50	118,172.50	-
		2/3/2014	City of San Jose - Legal Services - May 13 Gen Advice				3,217.00	114,955.50	-
		2/3/2014	City of San Jose - Legal Services - Jun 13 Gen Advice				15,448.75	99,506.75	-
		2/21/2014	Office of the County Counsel - Dec 13 Gen Advice				1,010.50	98,496.25	-
		2/28/2014	Office of the County Counsel - Jan 14 Gen Advice				645.00	97,851.25	-
		2/28/2014	City of San Jose - Legal Services - July 13 Gen Advice				8,852.25	88,999.00	-
		2/28/2014	City of San Jose - Legal Services - Aug 13 Gen Advice				11,422.50	77,576.50	-
		2/28/2014	City of San Jose - Legal Services - Sep 13 Gen Advice				7,680.75	69,895.75	-

		3/6/2014	City of San Jose - Legal Services - Oct 13 Gen Advice			5,325.50	64,570.25	-
		3/6/2014	City of San Jose - Legal Services - Nov 13 Gen Advice			3,533.25	61,037.00	-
		3/14/2014	City of San Jose - Legal Services - Dec 13 Gen Advice			4,626.00	56,411.00	-
		3/14/2014	City of San Jose - Legal Services - Jan 14 Gen Advice			7,515.75	48,895.25	-
		3/14/2014	City of San Jose - Legal Services - Feb 14 Gen Advice			8,496.75	40,398.50	-
		4/1/2014	Liebert Cassidy Whitmore Law			4,000.00	36,398.50	-
		5/20/2014	Office of the County Counsel - April 14 Gen Advice			430.00	35,968.50	-
		6/4/2014	Office of the County Counsel - Mar 14 Gen Advice			172.00	35,796.50	-
		6/24/2014	Office of the County Counsel - May 14 Gen Advice			666.50	35,130.00	-
		6/30/2014	Atkinson - Farasyn, LLP - June 14 Gen Advice			4,000.00	31,130.00	-
		1.3	FINANCIAL SERVICES					
		a.	Financial Management Framework			20,000.00	20,000.00	-
		1/10/2014	Urban Econ - Funding Plan Imp Aug-Dec 2013			1,800.00	18,200.00	-
		6/3/2014	Urban Econ - Funding Plan Imp May 2014			4,300.00	13,900.00	-
		6/4/2014	Urban Econ - Funding Plan Imp Jan-Feb 2014			2,600.00	11,300.00	-
		6/6/2014	Urban Econ - Funding Plan Imp April 2014			4,300.00	7,000.00	-
		b.	Fiscal Agent (Controller/Treasurer) Functions			26,000.00	26,000.00	-
		c.	Accounting/Bookkeeping			75,000.00	75,000.00	-
		1/10/2014	Cty of SC Finance Agency - Auditing & Acctg Dec 2013			1,493.79	73,506.21	-
		4/21/2014	Cty of SC Finance Agency - Auditing & Acctg Mar2014			1,680.03	71,826.18	-
		12/4/2013	Cty of SC Finance Agency - Auditing & Acctg 2013			2,228.83	69,597.35	-
		d.	Other			26,000.00	26,000.00	-
		1.4	CLERK OF THE BOARD SERVICES					
		2/22/2014	City of Morgan Hill			80,706.00	33,009.72	47,696.28
		2/28/2014	City of Morgan Hill				4,152.84	43,543.44
		5/6/2014	City of Morgan Hill - Admin Mar, Apr, May				7,544.40	35,999.04
		5/6/2014	City of Morgan Hill - G&I Mtgs Jan, Feb, Mar				4,447.08	31,551.96
		5/20/2014	Ciy of Morgan Hill - Imp Brd mtg 4/30				1,482.36	30,069.60
		6/23/2014	City of Morgan Hill - Imp Brd 5/15 & PAC 5/1				2,964.72	27,104.88
		6/23/2014	City of Morgan Hill - Admin June				2,514.80	24,590.08
		6/23/2014	City of Morgan Hill - Admin July				2,514.80	22,075.28
		1.5	OFFICE STAFFING-MORGAN HLL CONTRACT			52,000.00	52,000.00	-
		2/28/2014	City of Morgan Hill				2,514.80	49,485.20
		5/6/2014	City of Morgan Hill				1,475.02	48,010.18
		6/25/2014	City of Morgan Hill - office staff 4/13-5/24				4,576.33	43,433.85

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		d. Website (includes 1x use of Civic Plus website software)					18,000.00		18,000.00	-
		1/22/2014	City MH - Civic Plus					8,000.00	10,000.00	-
		2/21/2014	ICF J&S - new website					2,235.00	7,765.00	-
		2/24/2014	ICF J&S - new website					550.00	7,215.00	-
		e. Application documents & User's Manual					30,000.00		30,000.00	-
		2/24/2014	ICF J&S - application documents					240.00	29,760.00	-
		5/21/2014	ICF J&S - application documents					6,941.25	22,818.75	-
		6/3/2014	ICF J&S - compliance tracking & reporting					3,597.50	19,221.25	-
		f. Reimbursement expenses					6,000.00		6,000.00	-
		12/20/2013	Jane Mark - expenses for training mtg 12/5/13					74.29	5,925.71	-
		4/4/2014	Ken Schreiber - reimbursement for trip to DC					1,796.12	4,129.59	-
		4/1/2014	ICF J&S - Reimbuseable Mileage SP to HA					128.17	4,001.42	-
		5/21/2014	ICF J&S - Reimburseable expenses					357.20	3,644.22	-
		6/3/2014	ICF J&S - Reimburseable expenses					471.24	3,172.98	-
		g. Training					60,000.00		60,000.00	-
		2/21/2014	ICF J&S - Training /implementation assistance					7,435.00	52,565.00	-
		2/24/2014	ICF J&S - Training /implementation assistance					5,385.00	47,180.00	-
		4/1/2014	ICF J&S - Training /implementation assistance					3,992.50	43,187.50	-
		5/21/2014	ICF J&S - Training /implementation assistance					1,567.50	41,620.00	-
		6/3/2014	ICF J&S - Training /implementation assistance					3,397.50	38,222.50	-
		h. Public outreach & education - information handouts					7,500.00		7,500.00	-
		4/1/2014	ICF J&S - Implementation 2014					3,057.50	4,442.50	-
		5/21/2014	ICF J&S - Public Outreach					6,547.50	(2,105.00)	-
		6/3/2014	ICF J&S - Public Outreach					3,266.25	(5,371.25)	-
		i. Memberships					10,000.00		10,000.00	-
		11/26/2013	Institute for Ecological Health					5,000.00	5,000.00	-
2.0	TECHINICAL & PERMITTING SUPPORT									
	2.1	Covered Activities & Plan Review Assistance					40,500.00		40,500.00	-
		2/21/2014	ICF J&S - Clarifications & Interpretations					4,393.75	36,106.25	-
		2/21/2014	ICF J&S - PSE Gavilan					377.50	35,728.75	-
		2/21/2014	ICF J&S - PSE OSA					377.50	35,351.25	-
		2/21/2014	ICF J&S - UCB Blue Oaks					295.00	35,056.25	-
		2/21/2014	ICF J&S - Direct Expenses					392.47	34,663.78	-

		4/1/2014	ICF J&S - PSE General			162.50	34,501.28	-
		4/1/2014	ICF J&S - PSE OSA			747.50	33,753.78	-
		4/1/2014	ICF J&S - PSE Gavilan College			492.50	33,261.28	-
		4/1/2014	ICF J&S - PSE UCB Blue Oaks			455.00	32,806.28	-
		5/21/2014	ICF J&S - PSE General			477.50	32,328.78	-
		5/21/2014	ICF J&S - PSE OSA			4,995.00	27,333.78	-
		5/21/2014	ICF J&S - PSE Gavilan College			2,592.50	24,741.28	-
		5/21/2014	ICF J&S - UCB Blue Oaks			2,045.00	22,696.28	-
		6/3/2014	ICF J&S - PSE General			615.00	22,081.28	-
		6/3/2014	ICF J&S - PSE OSA			1,497.50	20,583.78	-
		6/3/2014	ICF J&S - PSE Gavilan College			1,585.00	18,998.78	-
		6/3/2014	ICF J&S - UCB Blue Oaks			925.00	18,073.78	-
		2.2	Information Management			125,000.00	125,000.00	-
		7/7/2014	SCC Planning - GIS Services			50,211.44	74,788.56	-
		5/21/2014	ICF J&S - Database			1,270.00	73,518.56	-
		6/3/2014	ICF J&S - Database			2,070.00	71,448.56	-
		2.3	Waters Permitting			125,000.00	125,000.00	-
		2/21/2014	ICF J&S - Attend Mtgs w/Corp, RB			6,795.00	118,205.00	-
		2/21/2014	ICF J&S - Develop Regional Gen Permit			992.50	117,212.50	-
		2/21/2014	ICF J&S - Develop a BA for listed fish			2,200.00	115,012.50	-
		2/21/2014	ICF J&S - Direct Expenses			155.10	114,857.40	-
		2/24/2014	ICF J&S - Develop a BA for listed fish			2,515.00	112,342.40	-
		4/1/2014	ICF J&S - RGP Permitting Streamlining			2,935.00	109,407.40	-
		5/21/2014	ICF J&S - RGP Permitting Streamlining			5,625.00	103,782.40	-
		6/3/2014	ICF J&S - RGP Permitting Streamlining			3,575.00	100,207.40	-
3.0	3.1	Waters: Wetland Restoration & Creation				135,000.00	135,000.00	-
		2/21/2014	ICF J&S - Restoration/Creation Assistance			1,690.00	133,310.00	-
		4/1/2014	ICF J&S - Restoration Planning			1,282.50	132,027.50	-
		5/21/2014	ICF J&S - Restoration Planning			867.50	131,160.00	-
		6/3/2014	ICF J&S - Restoration Planning			455.00	130,705.00	-
	3.2	Lands: Integrating Existing Open Space & Site Evaluation				80,000.00	80,000.00	-
		4/1/2014	ICF J&S - Reserve System Enrollment			682.50	79,317.50	-
		5/21/2014	ICF J&S - Develop Pre-Acq Assessment Template			1,480.00	77,837.50	-
		5/21/2014	ICF J&S - Reserve System Enrollment			1,070.00	76,767.50	-
		6/3/2014	ICF J&S - Develop Pre-Acq Assessment Template			280.00	76,487.50	-
		6/3/2014	ICF J&S - Reserve System Enrollment			390.00	76,097.50	-
		6/3/2014	ICF J&S - Assessment of New Lands for Acq			1,910.00	74,187.50	-

	3.3	Lands: Rangeland Mgmt, Serpentine, WBO & Connectivity				112,500.00		112,500.00	-
		2/21/2014	ICF J&S - Burrowing Owl map revisions				170.00	112,330.00	-
		2/24/2014	ICF J&S - Burrowing Owl map revisions				1,222.50	111,107.50	-
	3.4	Lands: Monitoring & Adaptive Management & Reserve Unit							
		Management Planning				37,500.00		37,500.00	-
		4/1/2014	ICF J&S - Reserve Unit Mgmt Planning				65.00	37,435.00	-
		4/1/2014	ICF J&S - Monitoring & Adaptive Mgmt				2,185.00	35,250.00	-
		4/1/2014	ICF J&S - BUOW Work Group & Survey Protocol				6,420.00	28,830.00	-
		5/21/2014	ICF J&S - Monitoring & Adaptive Mgmt				3,010.00	25,820.00	-
		5/21/2014	ICF J&S - BOUW Work Group & Survey Protocol				3,790.00	22,030.00	-
		5/21/2014	ICF J&S - Conduct Burrowing Owl Surveys				5,262.50	16,767.50	-
		6/3/2014	ICF J&S - Reserve Unit Mgmt Planning				1,190.00	15,577.50	-
		6/3/2014	ICF J&S - Monitoring & Adaptive Mgmt				1,365.00	14,212.50	-
		6/3/2014	ICF J&S - BOUW Work Group & Survey Protocol				560.00	13,652.50	-
		6/3/2014	ICF J&S - Conduct Burrowing Owl Surveys				15,057.50	(1,405.00)	-
		6/3/2014	ICF J&S - Conduct Other Species Surveys				2,080.00	(3,485.00)	-
4.0	ENDOWMENT & PLAN PREPARATION COST REIMBURSEMENT								
	4.1	Reimbursement of Partners for Plan Preparation Costs				10,900.00		10,900.00	-
	4.2	Transfer of Endowment Fees to SC County				93,200.00		93,200.00	-
	UNAPPROPRIATED FY14 REVENUE					383,871.00			-
TOTAL						2,027,177.00	654,846.09	1,372,330.91	-

*Note: HA Expenses by Transaction as of 6/30/14 submitted by Santa Clara County Finance is \$674,195.00. This discrepancy is due to SCC Finance paying Jones & Stokes/ICFI \$19,348.75 twice; once on 5/21/14, the second time on 6/5/14. The error was discovered and Jones & Stokes/ICFI made a refund payment of \$19,348.75 to SCC Finance. This payment is noted on SCC Finance's HA Receipts FY14.

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